

KAPER CHARTS

Dividing Responsibilities & Opportunities

A kaper is a job or chore that must be done. In Girl Scouting, a kaper chart is prepared which indicates all the jobs available and who is responsible for each one. In other words, a kaper chart is a way of dividing the jobs so that each girl has a part.

To make a kaper chart, first decide:

1. Which kapers should be divided
2. Whether the kapers should be handled by groups or individuals
3. If groups, group size
4. What type or style to use
5. How to rotate the girls

Keep in mind that kaper groups allow leaders to mix the girls in different ways. Typically, groups would stay together for a few times and then are mixed up again. Sometimes, however, girls are rotated more often to give them an opportunity to meet lots of different girls.

Sometimes, groups use a combination of kaper charts for different functions: e.g. one for groups splitting major jobs, one for flag ceremony jobs

Don't forget: You can have kaper charts for adults too!

KAPERS FOR GROUPS:

NOTE: You probably wouldn't have all these jobs—choose the ones that work for your troop size and needs

Opening: Choose and lead the opening. Will it be a flag ceremony, a favorite game or song, the Promise, or ???

Business Assistants: Pass out and collect papers, take attendance, collect dues

Passers: Pass out any supplies during the meeting

Hostesses: Prepare and pass out snack, lead grace

Clean Up: Everyone cleans, but these girls make sure it gets done

Closing: Choose and lead the closing. Will it be a song, talking about living the Promise, Friendship Circle?

Out: Large troops might need to rotate groups out

KAPERS FOR INDIVIDUALS:

NOTE: Choose the kapers that work for your troop, perhaps combine some

Opening Kapers: Promise leader, Law leader flag holder, flag ceremony caller, Color Guards, Good Deed Roll Call, Bridge of Silence (2) -These girls make a bridge prior to the flag ceremony and everyone files through underneath, when the girl passes under she stops talking.

Business Kapers: Secretary-attendance, treasurer—dues

Misc. Kapers: Line leader, hand out craft supplies, Game Girl-chooses a game, Song Singer—chooses a song, Share Bear-gets to tell a story on the topic of their choice, Historian-takes 3-4 photos at each mtg, floater-fill in in case someone is absent, Free-no job this time

Snacks Kapers: Bring/pass Snack, bring/pass drinks, table wipers, lead grace

Clean Up Kapers: Push in chairs, or stack them Queen of Clean-cleans up after snack, Kaper Keeper-moves kaper assignments at the end of the meeting

Closing Kapers:

Friendship Fairy-starts the friendship squeeze, Out Scout-starts GS Out Game at closing



Even the youngest girls can and should be responsible for the chores involved in running their troop. They can also be taught that doing these kapers is fun!

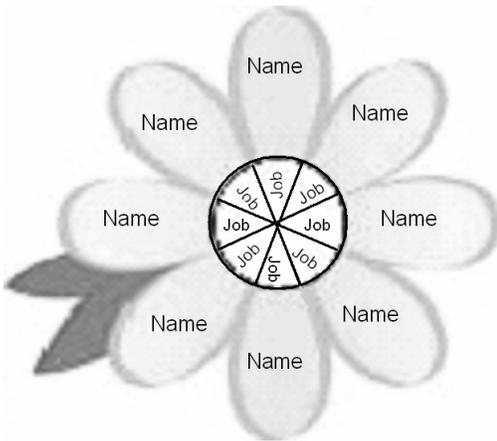
KAPER CHARTS: Styles and Types

	Opening	Hostesses	Clean Up	Closing
Sept 15				
Sept. 30				
Oct. 15				
Oct. 31				
	Bears: Christina Stephanie Brooke Brittany Suan	Songbirds: Jessica Taylor Daniela Rebecca Kristin Laura K.	Raccoons: Karen Lizzie Marie Sarah Deena	Ladybugs: Laura R. Sabrina Sofia Hayley Lauren

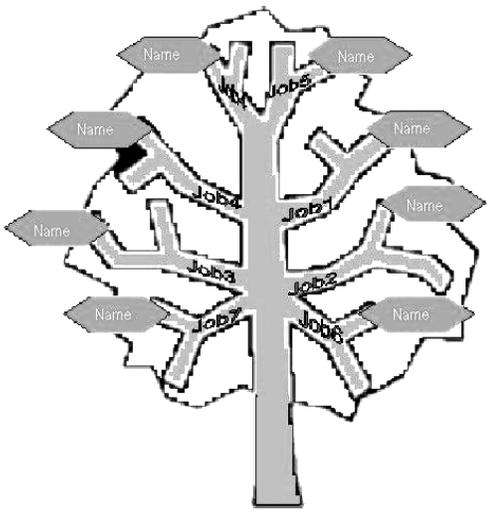
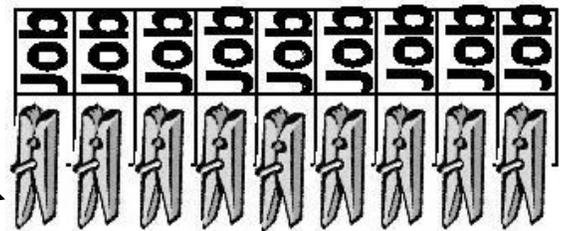
Guess what? The girls can learn to make their own kaper charts and will love to be creative and decorate them!



Spin the inside wheel each meeting



Girls' names on clothespins—rotate each meeting



More info on making kaper charts can be found in the Guide for Daisy Girl Scout Leaders and tons of ideas can be found on the internet. Type kaper chart into your search engine!